Washington University Community Engaged Research Process Flow Chart

WU Researcher contacts Sarah Fowler-Dixon, PhD at 314-633-7456 or fowlerds@wusm.wustl.edu early in the planning phase of the study and prior to HRPO application.

HRPO will schedule a meeting to discuss:
- Application process
- Types of Assurances that may be needed
- Scope of research activities and engagement of community partners in those activities
- Human subjects education training that may be needed and options for community partners
- Responsibility of the WU Researcher and Community Partner

HRPO application is submitted

HRPO makes determinations

Study approval is granted when:
- All engaged community partners have completed necessary human subjects training
- All FWA and IIA are signed by the community partner and Washington University.
- WU will provide oversight for community based participatory research studies done in collaboration with WU investigators.
- All contingencies regarding the study have been resolved.

Notification of study approval will be sent to WU Researcher. WU Researcher is responsible for communicating with the community partner.

FWA = Federal Wide Assurance
IIA = Individual Research Agreement

Human subjects training is needed. WU Researcher obtains approval for level and type of human subjects training for community partners.

FWA covers both CPS and employees of CPS
CPS Applies for FWA

CPS Engaged

FWA may be needed

CPS is not engaged, but ICP are

IIC is needed

ICP completes IIA

Human subjects training is needed. WU Researcher obtains approval for level and type of human subjects training for community partners.

Engagement of the CPS and/or ICP at the CPS

Not Engaged

No further action is needed regarding assurances or human subjects training. This may still be listed as an non-engaged research performance site on HRPO/IRB submissions.

FWA covers both CPS and employees of CPS

Human subjects training is needed. WU Researcher obtains approval for level and type of human subjects training for community partners.

CPS Engaged

CPS Applies for FWA

Human subjects training is needed. WU Researcher obtains approval for level and type of human subjects training for community partners.

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Version Date: 8/3/10